



MINUTES OF MEETING:

REGULAR BOARD OF DIRECTORS MEETING
STARR COUNTY APPRAISAL DISTRICT
100 N FM 3167 STE 300
RIO GRANDE CITY, TEXAS 78582

December 21, 2023

NOTICE was duly posted that on the 21st day of December 2023, the Starr County Appraisal District Board of Directors would convene a Board of Directors meeting at 9:00 a.m., at 100 N FM 3167 Suite 300, Rio Grande City, Texas, to consider below-listed items:

AGENDA

ITEM A: CALL TO ORDER - Mr. Rogerio Olivarez, Director of the Board, determined a quorum was present, and the meeting was called to order at 9:02 a.m.

ITEM B: CERTIFICATION OF QUORUM:

BOARD MEMBERS PRESENT: Rogerio Olivarez, Director
Jaime Escobar, Director
Encarnacion Saenz, III, Director
Ameida Salinas, Non-Voting Director – Via-Phone

ABSENT: Eloy Garza, Director
Judge Eloy Vera, Director

OTHERS PRESENT: J.M. Chema Garza, Legal Counsel
Rosalba Guerra, Chief Appraiser
Sonia Garza, Assist. Chief Appraiser
Marissa R. Longoria, Finance Director

ITEM C: ACKNOWLEDGMENT OF MEETING NOTICE- The Board of Directors acknowledged meeting notice. Accepted.

ITEM D: RECOGNITION OF VISITORS AND PUBLIC COMMENTS

ITEM E: PRESENTATION: None

ITEM F: ACTION ITEMS:

1. **APPROVAL OF MINUTES FOR DECEMBER 5, 2023.** – Director Jamie Escobar made a motion to approve minutes from the December 5, 2023 meeting. Director Encarnacion Saenz seconded the motion. The motion carried unanimously.



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2. **DISCUSSION AND POSSIBLE ACTION TO APPROVE END-OF-YEAR COST OF LIVING/RETENTION AWARD FOR 2023 SCAD EMPLOYEES.** - Director Encarnacion Saenz made a motion to approve a \$ 400.00 cost of living/retention check to clear after deductions. Director Jamie Escobar seconded the motion. The motion carried unanimously.
3. **DISCUSSION AND POSSIBLE ACTION TO AMEND/UPDATE STARR COUNTY APPRAISAL DISTRICT EMPLOYEE HANDBOOK ORGANIZATIONAL CHART.** - Director Jamie Escobar made a motion to approve Amended/updated Starr County Appraisal District Employee Handbook Organizational Chart. Director Encarnacion Saenz seconded the motion. The motion carried unanimously.

ITEM G: REPORTS

1. **APPRAISAL DISTRICT ACTIVITIES-** The Chief Appraiser presented the Board with the following reports:
 1. Change in the ARB Board
 2. Voting Entitlement results

AS AUTHORIZED BY SECTION 55.071(S) OF THE TEXAS GOVERNMENT CODE, THIS MEETING MAY BE CONVENED INTO CLOSED EXECUTIVE SESSION FOR THE PURPOSE OF SEEKING CONFIDENTIAL LEGAL ADVICE

FROM THE GENERAL LEGAL COUNSEL ON ANY AGENDA ITEM LISTED HEREIN.



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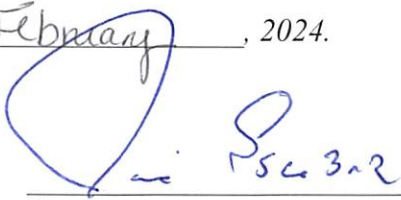
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ITEM H: ADJOURNMENT - There being no further business before the Board, Director Jamie Escobar made a motion to adjourn the meeting and said the motion was seconded by Director Encarnacion Saenz. The motion was unanimously approved. The meeting was adjourned at 9:16 A.M.

Board Minutes Approved this 13th day of February, 2024.


Chairman


Secretary