



MINUTES OF MEETING:

REGULAR BOARD OF DIRECTORS MEETING
STARR COUNTY APPRAISAL DISTRICT
100 N FM 3167 STE 300
RIO GRANDE CITY, TEXAS 78582

December 5, 2023

NOTICE was duly posted that on the 5th day of December 2023 the Starr County Appraisal District Board of Directors would convene a Board of Directors meeting at 12:00 p.m., at 100 N FM 3167 Suite 300, Rio Grande City, Texas, to consider below-listed items:

AGENDA

ITEM A: CALL TO ORDER - Mr. Rogerio Olivarez, Director of the Board, determined a quorum was present and called the meeting to order at 12:03 p.m.

ITEM B: CERTIFICATION OF QUORUM:

BOARD MEMBERS PRESENT: Rogerio Olivarez, Director
Jaime Escobar, Director
Encarnacion Saenz, III, Director
Eloy Garza, Director
Judge Eloy Vera, Director
Ameida Salinas, Non-Voting Director

OTHERS PRESENT: J.M. Chema Garza, Legal Counsel
Rosalva Guerra, Chief Appraiser
Sonia Garza, Assist. Chief Appraiser
Marissa R. Longoria, Finance Director

ITEM C: ACKNOWLEDGMENT OF MEETING NOTICE- The Board of Directors acknowledged meeting notice. Accepted.

ITEM D: RECOGNITION OF VISITORS AND PUBLIC COMMENTS

ITEM E: PRESENTATION: None

ITEM F: ACTION ITEMS:

- 1. APPROVAL OF MINUTES FOR OCTOBER, 2023.** – Director Encarnacion Saenz made a motion to approve minutes from the October 2023 meeting. Director Eloy Garza seconded the motion. The motion carried unanimously.
- 2. APPROVAL OF DISBURSEMENTS FOR OCTOBER AND NOVEMBER 2023.** – Director Jaime Escobar made a motion to approve disbursements for October and November 2023. Director Judge Eloy Vera seconded the motion. The motion carried unanimously.



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3. **DISCUSSION AND POSSIBLE ACTION TO APPROVE 2024 HOLIDAY SCHEDULE FOR STARR COUNTY APPRAISAL DISTRICT.** - Director Eloy Garza made a motion to approve the 2024 Holiday Schedule for Starr County Appraisal District. Director Encarnacion Saenz seconded the motion. The motion carried unanimously.
4. **DISCUSSION AND POSSIBLE ACTION TO APPOINT AGRICULTURE ADVISORY BOARD MEMBER FOR 2024 IN ACCORDANCE WITH THE PROPERTY TAX CODE SECTION 6.12..** – Director Eloy Garza made a motion to reappoint Felipe Gomez and Francisco Chapa III to the Agriculture Advisory Board for year 2024. Director Judge Eloy Vera seconded the motion. The motion carried unanimously.
5. **DISCUSSION AND POSSIBLE ACTION TO AMEND STARR COUNTY APPRAISAL DISTRICT EMPLOYEE HANDBOOK CHAPTER V, PAGE 32 – A.** Director Judge Eloy Vera made a motion to accept the amended Employee Handbook Chapter V, Page 32-A. Director Encarnacion Saenz seconded the motion. The motion Carried unanimously.
6. **EVALUATIONS OF GENERAL PERFORMANCE OF STARR COUNTY APPRAISAL. (In Executive Session – Personal- Employee Discussion Matter.)** Director Judge Vera made a motion to approve what was discussed in executive session. Director Encarnacion Saenz seconded the motion. The motion carried unanimously.

ITEM G: REPORTS

1. **APPRAISAL DISTRICT ACTIVITIES- The Chief Appraiser presented the Board with the following reports:**
 1. Mrs. Guerra thanked the board and Mr. Commissioner Garza for appointing her to be Chief Appraiser
 2. Sonia thanked the board for the opportunity of appointing her as the new Chief Appraiser.
 3. January, have a meeting with staff.
 4. MAPS- Auditor will be here on January 16 – 20, 2024. (Getting ready)
 5. Mail out Personal Property and Public cape rate.



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AS AUTHORIZED BY SECTION 55.071(S) OF THE TEXAS GOVERNMENT CODE, THIS MEETING MAY BE CONVENED INTO CLOSED EXECUTIVE SESSION FOR THE PURPOSE OF SEEKING CONFIDENTIAL LEGAL ADVICE

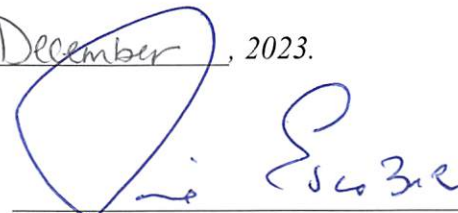
FROM THE GENERAL LEGAL COUNSEL ON ANY AGENDA ITEM LISTED HEREIN.

Executive Session Started at 12:11 P.M.
Executive Session Ended at 12:49 P.M.

ITEM H: ADJOURNMENT - There being no further business before the Board, Director Eloy Garza made a motion to adjourn the meeting and said the motion was seconded by Director Jamie Escobar. The motion was unanimously approved. The meeting was adjourned at 12:56 P.M.

Board Minutes Approved this 21st day of December, 2023.


Rogerio Olivarez, Chairman


Jaime Escobar, Secretary