



## MINUTES OF MEETING:

REGULAR BOARD OF DIRECTORS MEETING  
STARR COUNTY APPRAISAL DISTRICT  
100 N FM 3167 STE 300  
RIO GRANDE CITY, TEXAS 78582

October 10, 2023

**NOTICE** was duly posted that on the 10th day of October 2023 the Starr County Appraisal District Board of Directors would convene a Board of Directors meeting at 12:15 p.m., at 100 N FM 3167 Suite 300, Rio Grande City, Texas, to consider below-listed items:

### *AGENDA*

**ITEM A: CALL TO ORDER** - Mr. Rogerio Olivarez, Director of the Board, determined a quorum was present and called the meeting to order at 12:32 p.m.

**ITEM B: CERTIFICATION OF QUORUM:**

BOARD MEMBERS PRESENT: Rogerio Olivarez, Director  
Jaime Escobar, Director  
Encarnacion Saenz, III, Director  
Ameida Salinas, Non-Voting Director

ABSENT: Eloy Garza, Director  
Judge Eloy Vera, Director

OTHERS PRESENT: J.M. Chema Garza, Legal Counsel  
Rosalva Guerra, Chief Appraiser  
Sonia Garza, Assist. Chief Appraiser  
Marissa R. Longoria, Finance Director

**ITEM C: ACKNOWLEDGMENT OF MEETING NOTICE**- The Board of Directors acknowledged meeting notice. Accepted.

**ITEM D: RECOGNITION OF VISITORS AND PUBLIC COMMENTS** – Diana & Mario Mendez and Raul Hernandez.

**ITEM E: PRESENTATION:**

- 1. STARR COUNTY APPRAISAL DISTRICT AUDIT REPORT FOR THE YEAR ENDING 2022 PRESENTED BY RAUL HERNANDEZ, CPA CERTIFIED PUBLIC ACCOUNTANT, IN ACCORDANCE WITH PROPERTY TAX CODE 6.063.**

Pursuant to section 6.063 of the Property Tax Code, the Starr County Appraisal District audit for 2022 was presented and discussed by Mr. Raul Hernandez, CPA. Presentation of highlights of audit including questions from the board of directors.



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### ITEM F: ACTION ITEMS:

1. **APPROVAL OF MINUTES FOR AUGUST 8, 2023.** – Director Encarnacion Saenz made a motion to approve minutes from the August 8, 2023 meeting. Director Jaime Escobar seconded the motion. The motion carried unanimously.
2. **APPROVAL OF DISBURSEMENTS FOR AUGUST AND SEPTEMBER 2023.** – Director Encarnacion Saenz made a motion to approve disbursements for August and September 2023. Director Jaime Escobar seconded the motion. The motion carried unanimously.
3. **DISCUSSION AND POSSIBLE ACTION TO ACCEPT AND APPROVE FINANCIAL AUDIT, YEAR 2022, AS PRESENTED BY AUDITOR RAUL HERNANDEZ, CPA.**  
Director Jaime Escobar made a motion to approve and accept the financial audit ending 2022 As presented by auditor with a credit to the entities of \$ 7,774.00. Director Encarnacion Seanz seconded the motion. The motion carried unanimously.
4. **DISCUSSION AND POSSIBLE ACTION TO APPROVE HEALTH, LIFE, DENTAL AND VISION INSURANCE FOR SCAD EMPLOYEES FOR 2024.** – Director Jaime Escobar motion to approve health, life, dental and vision insurance for SCAD Employees for 2024. Director Encarnacion Saenz seconded the motion. The motion carried Unanimously.
5. **DISCUSSION AND POSSIBLE ACTION TO DISCUSS FUTURE EMPLOYMENT OF CHIEF APPAISESR.** - The board asked Mrs. Guerra if she recommends someone; She said yes, Sonia Garza. Director Encarnacion Saenz made a motion to hire Sonia Garza As Chief Appraiser, effective January 1, 2024. Director Jaime Escobar seconded the Motion. The motion carried unanimously.

### ITEM G: REPORTS

1. **APPRAISAL DISTRICT ACTIVITIES-** Chief Appraiser presented Board with the following reports:
  1. Know anybody who would like to serve on the Appraisal Review Board.
  2. Agriculture Advisory Board Meeting Thursday, October 19, 2023.

**AS AUTHORIZED BY SECTION 55.071(S) OF THE TEXAS GOVERNMENT CODE, THIS MEETING MAY BE CONVENED INTO CLOSED EXECUTIVE SESSION FOR THE PURPOSE OF SEEKING CONFIDENTIAL LEGAL ADVICE**



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**FROM THE GENERAL LEGAL COUNSEL ON ANY AGENDA ITEM LISTED  
HEREIN.**

Executive Session Started at 1:25 P.M.  
Executive Session Ended at 1:30 P.M.

**ITEM H: ADJOURNMENT** - There being no further business before the Board, Director Jaime Escobar made a motion to adjourn the meeting and said the motion was seconded by Director Encarnacion Saenz. The motion was unanimously approved. The meeting was adjourned at 1:30 P.M.

Board Minutes Approved this 5<sup>th</sup> day of December, 2023.

  
Rogelio Olivarez, Chairman

  
Jaime Escobar, Secretary