

MINUTES OF MEETING:



REGULAR BOARD OF DIRECTORS MEETING
STARR COUNTY APPRAISAL DISTRICT
100 N FM 3167 STE 300
RIO GRANDE CITY, TEXAS 78582

November 12, 2019

NOTICE was duly posted that on the 12th day of November 2019 the Starr County Appraisal District Board of Directors would hold a Board of Directors meeting at 12:00 p.m., 100 N FM 3167 Suite 300, Rio Grande City, Texas, to consider the below listed items:

AGENDA

ITEM A: CALL TO ORDER - Mr. Arturo S. Perez, Chairman of the Board, determined a quorum was present and called the meeting to order at 12:10 p.m.

ITEM B: ADMINISTRATION OF OATH TO NEWLY ELECTED MEMBERS OF THE STARR COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS (04/03/2019 TO 12/31/2019) - Mr. Eduardo "Eddie" Ramirez was not present at the meeting. (*Mr. Ramirez has not yet taken the oath of office*).

ITEM C: CERTIFICATION OF QUORUM:

BOARD MEMBERS PRESENT: Arturo S. Perez, Chairman
Eloy Garza, Director
Raul Pena III, Secretary
Ameida Salinas, Non -Voting Director

BOARD MEMBERS ABSENT: Eduardo Ramirez, Director (*Not yet taken the oath of office*)
Noe Castillo, Director

OTHERS PRESENT: Rene P. Montalvo, Legal Counsel
Rosalva Guerra, Chief Appraiser
Marissa R Longoria, Finance Director

ITEM D: ACKNOWLEDGEMENT OF MEETING NOTICE- Board of Directors acknowledged meeting notice. Accepted for the record as a duly called and noticed meeting.

ITEM E: RECOGNITION OF VISITORS AND PUBLIC COMMENTS - None.

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ITEM F: PRESENTATIONS:

ITEM G: ACTION and/or INFORMATIONAL DISCLOSURE ITEMS:

1. **APPROVAL OF MINUTES FOR OCTOBER 15, 2019.** - Director Raul Pena III made a motion to approve minutes from meeting of October 15, 2019. Director Eloy Garza seconded the motion. The motion carried unanimously.
2. **APPROVAL OF DISBURSEMENTS FOR OCTOBER 2019 -**
Director Eloy Garza made a motion to approve disbursements for October 2019. Director Raul Pena III seconded the motion. The motion carried unanimously.
3. **APPROVAL AND FOR INFORMATIONAL AND DISCLOSURE PURPOSED THE FOLLOWING ITEMS AND SET OUT:**
4. **DISCUSSION AND POSSIBLE ACTION TO APPROVE MR. RICK REYNA'S PROPOSAL FOR STORAGE ROOM AND PAINT PARKING STRIPES, CURB AND LETTERS ABOVE ENTRY OF BUILDING.** - Director Raul Pena III made a motion to approve storage room and parking lot stripes and new letters above entry door as stated on-line item G3A & G3B of the agenda for \$13,000.00. Director Eloy Garza second the motion. The motion was approved unanimously.
- C. **CAPITAL EXPENDITURE CONSISTENT AND WITH THE PREVIOUSLY AUTHORIZED BUDGET APPROVED FOR THE PRESENT FISCAL YEAR BUDGET LINE ITEM 5530: ONE (1) NEW VEHICLE-CREW CAB – ESTIMATE FROM SPIKES FORD MOTORS CO.** - Director Eloy Garza made a motion to postponed line item G3C to get other quotes. Director Raul Pena III second the motion. The motion was approved unanimously.
- D. **TECHNOLOGY HARDWARE UPGRADE FOR PRODUCTIVE MEETINGS AND TO FACILITATE DOCUMENT MANAGEMENT AND SUPPORT SOFTWARE. THIS TECHOLOGY, WHETHER ITS IPAD OR WINDOWS BASED HARDWARE WILL IMPROVE EASE OF PREPEARATION, DETAIL AND FUNCTION OF MEETINGS.** – Director Raul Pena III made a motion to approve item G3D the technology software and hardware. Director Eloy Garza seconded the motion. The motion was approved unanimously.
5. **DISCUSSION AND POSSIBLE ACTION TO APPROVE UPDATED INFORMATION CONCERNING THE SETTLEMENT AND THE EXPENSES INCURRED AT THE STARR COUNTY APPRAISAL DISTRICT AND STARR COUNTY COURTHOUSE ANNEX AS SUBMITTED BY HONORABLE JUDGE ELOY VERA.** – Director Eloy Garza made a motion to accept the settlement letter from the Honorable Judge Eloy Vera. Director Raul Pena III seconded the motion. The motion was approved unanimously.

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- 6. DISCUSSION AND POSSIBLE ACTION TO APPOINT APPRAISAL REVIEW MEMBER FOR 2020 – 2021 BY RESOLUTION IN ACCORDANCE WITH PROPERTY TAX CODE SECTION 6.41 (RESOLUTION # 2019-5) – Postponed.**

- 7. DISSCUSSION AND POSSIBLE ACTION TO SELECT CHAIRMAN AND SECRETARY BY RESOLUTION FOR APPRAISAL REVIEW BOARD IN ACCORDANCE WITH PROPERTY TAX CODE SECTION 6.42 (RESOLUTION 2019-6) – Postponed.**

ITEM H: REPORTS

- 1. EXPENDITURE REPORT FOR MONTHS OF SEPTEMBER & OCTOBER 2019.**

- 2. APPRAISAL DISTRICT ACTIVITIES- Chief Appraiser presented Board with the following reports:**
 - 1. Board of Directors – all taxing entities get to vote except the hospital. We sent out letter asking for nominees and only three entities responded. County: nominated Commissioner Pena and Commissioner Garza, STC: nominated Commissioner Pena and Commissioner Garza, Roma ISD: nominated Clarissa Alvarez and Rio ISD: nominated Eleazar Velasquez and Dr. “B”.**
 - 2. Allocations - Mrs. Guerra went over the allocations spread sheet that shows the audit credit for the \$52,419.00 and the \$140,000.00 that the board approved in the last meeting.**
 - 3. The Agriculture Advisory Board met in October to discuss and review the 2019 Farm and Ranch Survey.**
 - 4. The Starr County Appraisal District staff will be having Thanksgiving luncheon at Escobares Building on Wednesday, November 27, 2019.**

AS AUTHORIZED BY SECTION 55.071(S) OF THE TEXAS GOVERNMENT CODE, THIS MEETING MAY BE CONVENED INTO CLOSED EXECUTIVE SESSION FOR THE PURPOSE OF SEEKING CONFIDENTIAL LEGAL ADVICE FROM THE GENERAL LEGAL COUNSEL ON ANY AGENDA ITEM LISTED HEREIN.

Board did not go into Executive Session.

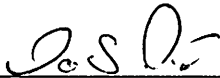
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ITEM I: ADJOURNMENT - There being no further business before the Board, Director Raul Pena III made a motion to adjourn the meeting and said motion was seconded by Director Eloy Garza. Motion was unanimously approved. Meeting was adjourned at 1:08 p.m.

Board Minutes Approved this 3rd day of December, 2019.



Mr. Arturo S. Perez, Chairman



Mr. Raul Pena III, Secretary