

MINUTES



REGULAR BOARD OF DIRECTORS MEETING
STARR COUNTY APPRAISAL DISTRICT
100 N FM 3167 STE 300
RIO GRANDE CITY, TEXAS 78582

MAY 08, 2018

NOTICE had been posted that on the 8th day of May 2018 the Starr County Appraisal District Board of Directors would hold a Board of Directors meeting at 12:00 p.m., 100 N FM 3167 Suite 300, Rio Grande City, Texas, to consider the below items:

AGENDA.

ITEM A: CALL TO ORDER - *Mr. Arturo S. Perez, Chairman of the Board, determined a quorum was present and called the meeting to order at 12:04 p.m.*

ITEM B: CERTIFICATION OF QUORUM:

*BOARD MEMBERS PRESENT: Arturo S. Perez, Chairman
Eloy Garza, Director
Raul Pena III, Director
Daria "Dr. B" Babineaux, Director
Judith A. Solis, Director
Ameida Salinas, Director*

BOARD MEMBERS ABSENT: None

*OTHERS PRESENT: Rosalva Guerra, Chief Appraiser
Carmen R. Falcon, Secretary*

ITEM C: ACKNOWLEDGEMENT OF MEETING NOTICE- *Board of Directors acknowledged meeting notice.*

ITEM D: RECOGNITION OF VISITORS AND PUBLIC COMMENTS - *Board of Directors recognized that there was one visitor Mr. Carlos Cascos from Patillo, Brown & Hill LLP Certified Public Accountants. There were no public comments.*

ITEM E: ACTION ITEMS

- 1. APPROVAL OF MINUTES FOR MARCH 20, 2018 AND APRIL 24, 2018.**- Director Raul Pena III made a motion to approve minutes from March 20, 2018 and April 24, 2018. Director Dr. Daria Babineaux second the motion. The motion carried unanimously.
- 2. APPROVAL OF DISBURSEMENTS FOR MARCH 20, 2018 AND APRIL 24, 2018.** Director Raul Pena III made a motion to approve disbursements for March 20, 2018 and April 24, 2018. Director Eloy Garza second the motion. The motion carried unanimously.

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3. **DISCUSSION AND POSSIBLE ACTION TO APPROVE ELECTRIC PROVIDER FOR STARR COUNTY APPRAISAL DISTRICT.**-Director Raul Pena III made a motion to approve electric provider Heritage Power locking rate 0.0477 for 24 months 2018-2019. Director Eloy Garza second the motion. The motion carried unanimously.
4. **DISCUSSION AND POSSIBLE ACTION TO APPOINT INSURANCE AGENT OF RECORD FOR EMPLOYEES HEALTH BENEFITS.**-Director Raul Pena III made a motion to decline to appoint insurance agent of record for employees health benefits. Director Eloy Garza second the motion. The motion carried unanimously.
5. **DISCUSSION AND POSSIBLE ACTION TO GRANT PERMISSION TO CHIEF APPRAISER TO REQUEST FOR PROPOSALS FOR EMPLOYEES HEALTH BENEFITS.**- Director Raul Pena III made a motion to grant permission to Chief Appraiser Rosalva Guerra to request for proposals for employees health benefits. Director Daria Babineaux second the motion. The motion carried unanimously.

ITEM F: PRESENTATIONS

1. **STARR COUNTY APPRAISAL DISTRICT AUDIT REPORT FOR THE YEAR 2017 PRESENTED BY PATILLO, BROWN, & HILL LLP CERTIFIED PUBLIC ACCOUNTANTS IN ACCORDANCE WITH PROPERTY TAX CODE SECTION 6.063.**- The Starr County Appraisal District audit for period ending December 31, 2017 was presented by Mr. Carlos Cascos from Patillo, Brown, & Hill LLP Certified Public Accountants as per Section 6.063 of the Property Tax Code. Board took auditors recommendation to use purchase orders.
2. **CHIEF APPRAISER TO SUBMIT THE PROPOSED 2019 STARR COUNTY APPRAISAL DISTRICT BUDGET IN ACCORDANCE WITH SECTION 6.06 OF THE PROPERTY TAX CODE.**-Chief Appraiser Rosalva Guerra presented 2019 Proposed Budget to board as per Section 6.062 of the Property Tax Code.

ITEM G: REPORTS

1. **FINANCIAL CONDITION FOR MARCH AND APRIL, 2018**
 1. Balance Account
 2. March and April, 2018 Balance by Account
2. **APPRAISAL DISTRICT ACTIVITIES-** Chief Appraiser presented Board with the following reports:
 1. Insurance Status
 2. Notices of Appraisals
 3. ARB Submission of Records Meeting
 4. Property Values: Trend
 5. Starr County Mineral Wind Farms Trend
 6. 2018 Preliminary Market Value
 7. Starr County Appraisal District Subdivision List (Cost)

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3. QUARTERLY REPORT AS PER PROPERTY TAX CODE SECTION 5.25(b).

ITEM H: AS AUTHORIZED BY SECTION 55.071(S) OF THE TEXAS GOVERNMENT CODE, THIS MEETING MAY BE CONVENED INTO CLOSED EXECUTIVE SESSION FOR THE PURPOSE OF SEEKING CONFIDENTIAL LEGAL ADVICE FROM THE GENERAL LEGAL COUNSEL ON ANY AGENDA ITEM LISTED HEREIN.

Board did not have Executive Session

ITEM I: ADJOURNMENT-There being no further business before the Board, Director Raul Pena III made a motion and second by Director Daria Babineaux to adjourn meeting at 1:36 p.m.

Board Minutes Approved this 19th day of June, 2018.



Arturo S. Perez, Chairman



Judith A. Solis, Secretary