

# MINUTES OF MEETING:



REGULAR BOARD OF DIRECTORS MEETING  
STARR COUNTY APPRAISAL DISTRICT  
100 N FM 3167 STE 300  
RIO GRANDE CITY, TEXAS 78582

June 16, 2020

**NOTICE** was duly posted that on the 16th day of June 2020 the Starr County Appraisal District Board of Directors would hold a Board of Directors meeting at 12:00 p.m., 100 N FM 3167 Suite 300, Rio Grande City, Texas, to consider the below listed items:

## *AGENDA*

**ITEM A: CALL TO ORDER** - Mr. Raul Pena III, Chairman of the Board, determined a quorum was present and called the meeting to order at 12:00 p.m.

### **ITEM B: CERTIFICATION OF QUORUM:**

BOARD MEMBERS PRESENT: Raul Pena III, Chairman  
Eloy Garza, Director  
Clarissa B. Alvarez  
Eleazar Velasquez  
Ameida Salinas, Non-Voting Director

BOARD MEMBERS ABSENT: Daria "Dr. B." Babineaux

OTHERS PRESENT: Rene Montalvo, Legal Counsel  
Rosalva Guerra, Chief Appraiser  
Marissa R. Longoria, Finance Director

**ITEM C: ACKNOWLEDGEMENT OF MEETING NOTICE**- Board of Directors acknowledged meeting notice. Acknowledged and Accepted.

**ITEM D: RECOGNITION OF VISITORS AND PUBLIC COMMENTS** – Board of Directors recognized that we had one visitor: Mr. Guillermo Reyna, CPA from Oscar R. Gonzalez, CPA & Associates, PLLC.

### **ITEM E: PRESENTATIONS:**

- 1. STARR COUNTY APPRAISAL DISTRICT AUDIT REPORT FOR THE YEAR ENDING 2019 PRESENTED BY AUDITORS: OSCAR R. GONZALEZ, CPA & ASSOCIATES, PLLC CERTIFIED PUBLIC ACCOUNTANTS IN ACCORDANCE WITH PROPERTY TAX CODE 6.063.** – The Starr County Appraisal District audit for 2019 Was presented and discussed by Mr. Guillermo Reyna, CPA from Oscar R. Gonzalez, CPA & Associates, PLLC as Section 6.063 of the Property Tax Code. Presentation of highlights of audit including questions from the Board of Directors.

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## ITEM F: ACTION ITEMS:

1. **CONSIDERATION AND POSSIBLE ACTION TO ACCEPT AND APPROVE FINANCIAL AUDIT, YEAR ENDING 2019 AS PRESENTED BY AUDITORS OSCAR R. GONZALEZ, CPA & ASSOCIATES, PLLC, CERTIFIED PUBLIC ACCOUNTANT, IN ACCORDANCE WITH TEXAS PROPERTY TAX CODE SECTION 6.063 AND OTHER APPLICABLE STATUTES AND REGULATIONS.** – Director Mr. Eloy Garza made a motion to approve financial audit year ending 2019 as presented by auditor with zero 2019 Audit Credit. Director Eleazar Velasquez second the motion. The motion carried unanimously.
2. **APPROVAL OF MINUTES FOR MAY 12, 2020.** – Director Clarissa B. Alvarez made a motion to approve minutes from meeting of May 12, 2020 with the correction on Board members present on May 12, 2020. Director Eleazar Velasquez seconded the motion. The motion carried unanimously.
3. **APPROVAL OF DISBURSEMENTS FOR May 2020** - Director Eloy Garza made a motion to approve disbursements for May 2020. Director Eleazar Velasquez seconded the motion. The motion carried unanimously.
4. **DISCUSSION AND POSSIBLE ACTION TO APPROVE TO PURCHASE NEW VEHICLE FOR STARR COUNTY APPRAISAL DISTRICT.** - Director Clarissa B. Alvarez made a motion to approve the purchase of the 2020 4 X 2 X LT Blue Metallic Ford Expedition for \$46, 323.75 from Spike Ford. Director Eloy Garza second the motion. The motion carried unanimously.
5. **DISCUSSION AND POSSIBLE ACTION TO AMEND THE STARR COUNTY APPRAISAL DISTRICT EMPLOYEE HANDBOOK.** – Director Eloy Garza made a motion to amend the Starr County Appraisal District Employee Handbook Chapter VI Absences & Leave Section 10 to no longer implement or observe any of the requirements or policy of the Federal Family and Medical Leave Act. Director Eleazar Velasquez second the motion. The motion carried unanimously.
6. **DISCUSSION AND POSSIBLE ACTION TO APPROVE BY RESOLUTION # 2020-1 IN ACCORDANCE TO SECTION 6.05(i) OF THE PROPERTY TAX CODE THE STARR COUNTY APPRAISAL DISTRICT BIENNIAL-APPRAISAL PLAN FOR 2021 – 2022.** - Postponed to a later date to be determined.

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## ITEM G: REPORTS

**1. APPRAISAL DISTRICT ACTIVITIES- Chief Appraiser presented Board with the following reports:**

1. Schedule for Appraisal Review Board Meetings.
2. Board of Directors Meeting for August 2020.
3. Explained the IRV Formula

**AS AUTHORIZED BY SECTION 55.071(S) OF THE TEXAS GOVERNMENT CODE, THIS MEETING MAY BE CONVENED INTO CLOSED EXECUTIVE SESSION FOR THE PURPOSE OF SEEKING CONFIDENTIAL LEGAL ADVICE FROM THE GENERAL LEGAL COUNSEL ON ANY AGENDA ITEM LISTED HEREIN. DISCUSSION**

Board went into Executive Session at 1:10 P.M.

Board came out of Executive Session at 1:15 P.M.

**ITEM H: ADJOURNMENT** - There being no further business before the Board, Director Eloy Garza made a motion to adjourn the meeting and said motion was seconded by Director Clarissa B. Alvarez. Motion was unanimously approved. Meeting was adjourned at 1:15 P.M.

Board Minutes Approved this 14<sup>th</sup> day of August, 2020.

  
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Raul Pena III, Chairman

  
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Dr. Daria Babineaux, Secretary