

MINUTES



REGULAR BOARD OF DIRECTORS MEETING
STARR COUNTY APPRAISAL DISTRICT
100 N FM 3167 STE 300
RIO GRANDE CITY, TEXAS 78582

DECEMBER 05, 2017

NOTICE had been posted that on the 5th day of December, 2017 the Starr County Appraisal District Board of Directors would hold a Board of Directors meeting at 12:00 p.m., 100 N FM 3167 Suite 300, Rio Grande City, Texas, to consider the below items:

AGENDA.

ITEM A: CALL TO ORDER - *Mr. Arturo S. Perez, Chairman of the Board, determined a quorum was present and called the meeting to order at 12:18 p.m.*

ITEM B: CERTIFICATION OF QUORUM:

*BOARD MEMBERS PRESENT: Arturo S. Perez, Chairman
Eduardo Ramirez, Secretary
Eloy Garza, Director
Ameida Salinas, Non-Voting Director*

BOARD MEMBERS ABSENT: Daniel J. Garcia, Director

*OTHERS PRESENT: Rene P. Montalvo, Legal Counsel
Rosalva Guerra, Chief Appraiser
Carmen R. Falcon, Secretary*

ITEM C: ACKNOWLEDGEMENT OF MEETING NOTICE- *Board of Directors acknowledged meeting notice.*

ITEM D: RECOGNITION OF VISITORS AND PUBLIC COMMENTS - *Board of Directors recognized that there were no visitors. There were no public comments.*

ACTION ITEMS:

ITEM E: APPROVAL OF THE MINUTES OF OCTOBER 17, 2017 MEETING. – *Director Eloy Garza made a motion to approve the minutes of October 17, 2017 Regular Board Meeting. Secretary Eduardo Ramirez second the motion. The action carried unanimously.*

ITEM F: DISCUSSION AND POSSIBLE ACTION ON DISBURSEMENTS FOR THE MONTHS OF OCTOBER AND NOVEMBER, 2017. - *Director Eloy Garza made a motion to approve disbursements for the months of October and November, 2017. Secretary Eduardo Ramirez second the motion. The motion carried unanimously.*

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ITEM G: DISCUSSION AND POSSIBLE ACTION TO GRANT LEAVE TO ADRIANA A. OLIVAREZ EMPLOYEE OF STARR COUNTY APPRAISAL DISTRICT IN ACCORDANCE TO THE PERSONNEL POLICY. Director Eloy Garza made a motion to grant leave to Adriana A. Olivarez employee of Starr County Appraisal District in accordance to the personnel policy. Secretary Eduardo Ramirez second the motion. The motion carried unanimously.

ITEM H: DISCUSSION AND POSSIBLE ACTION TO APPROVE 2018 HOLIDAY SCHEDULE FOR STARR COUNTY APPRAISAL DISTRICT. – Secretary Eduardo Ramirez made a motion to approve 2018 Holiday Schedule for Star County Appraisal District. Director Eloy Garza second the motion. The motion carried unanimously.

ITEM I: DISCUSSION AND POSSIBLE ACTION TO GRANT PERMISSION TO CHIEF APPRAISER FOR THE PURCHASE OF A NEW VEHICLE. – Director Eloy Garza made a motion to grant permission to Chief Appraiser for the purchase of a new vehicle. Secretary Eduardo Ramirez second the motion. The motion carried unanimously.

ITEM J. DISCUSSION AND POSSIBLE ACTION TO EXTEND THE DEPOSITORY CONTRACT FOR ONE ADDITIONAL TWO-YEAR PERIOD (2018-2019) IN ACCORDANCE WITH PROPERTY TAX CODE SECTION 6.09. Director Eloy Garza made a motion to extend the depository contract for one additional two-year period (2018-2019) with Lone Star National Bank in accordance with Property Tax Code Section 6.09. Secretary Eduardo Ramirez second the motion. Mr. Arturo S. Perez abstained from voting.

DISCUSSION AND POSSIBLE ACTION TO APPROVE PROPOSAL TO PAINT INTERIOR OF BUILDING. – Secretary Eduardo Ramirez made a motion to approve proposal to paint interior of building not to exceed \$15,000.00 and upon availability of funds. Director Eloy Garza second the motion. The motion carried unanimously.

INFORMATION ITEMS:

ITEM L: REPORT BY CHIEF APPRAISER –

1. Report of financial condition for the months of October and November, 2017.
 1. Balance Account
 2. October and November, 2017 Balance by Account
2. Report of Appraisal District activities- Chief Appraiser presented Board with the following reports .- No activity report was presented.
3. Report and review the investment strategies for Starr County Appraisal District presented by Investment Public Financial Officer in accordance with Government Code Section 2256.
4. Report of 2017 Starr County Appraisal District Annual Report.

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THE BOARD MAY MEET IN CLOSED EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE, SEC. 551.001 TO DISCUSS ANY OF THE FOLLOWING:

Board went into Executive Session at 1:02 p.m.

SEC 551 071 *CONFRONTATION WITH ATTORNEY REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS, AND MATTERS ON WHICH THE ATTORNEY HAS A DUTY TO ADVISE THE BOARD UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS.*

SEC 551.072 *DELIBERATIONS REGARDING REAL PROPERTY.*

SEC 551.074 *PERSONNEL MATTER; TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE; TO HEAR A COPMPLAINT OR CHARGE AGAINST AN OFFICER OR EMPLOYEE*

M. Evaluation of performance of Starr County Appraisal District Chief Appraisal

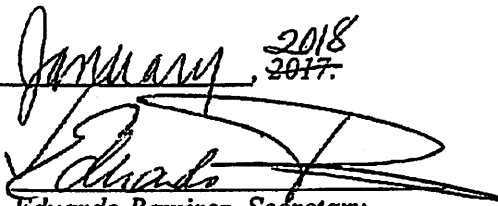
SEC 551.076 *DELIBERATION REGARDING SECURITY DEVICES.*

Board came out of Executive Session and into Open Session at 1:23 p.m.

ITEM M: ADJOURNMENT-There being no further business before the Board, Director Eloy Garza made a motion and second by Secretary Eduardo Ramirez to adjourn meeting at 1:27 p.m.

Board Minutes Approved this 16th day of January, 2018.


Arturo S. Perez, Chairman


Eduardo Ramirez, Secretary