

MINUTES



REGULAR BOARD OF DIRECTORS MEETING  
STARR COUNTY APPRAISAL DISTRICT  
100 N FM 3167 STE 300  
RIO GRANDE CITY, TEXAS 78582

AUGUST 14, 2018

*NOTICE had been posted that on the 14th day of August 2018 the Starr County Appraisal District Board of Directors would hold a Board of Directors 2019 Budget Hearing at 12:00 p.m., 100 N FM 3167 Suite 300, Rio Grande City, Texas, to consider the below items:*

**AGENDA**

**ITEM A: CALL TO ORDER**-Mr. Arturo S. Perez, Chairman of the Board, determined a quorum was present and called the meeting to order at 12:00 p.m.

**ITEM B: CERTIFICATION OF QUORUM-**

BOARD MEMBERS PRESENT: Arturo S. Perez, Chairman  
Eloy Garza, Director  
Raul Pena III, Director  
Daria "Dr. B" Babineaux, Director  
Ameida Salinas, Director

BOARD MEMBERS ABSENT: Judith A. Solis, Secretary

OTHERS PRESENT: SEE ATTACHED SIGN IN SHEET

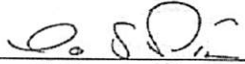
**ITEM C: ACKNOWLEDGEMENT OF MEETING NOTICE-** Board of Directors acknowledged meeting notice.

**ITEM D: RECOGNITION OF VISITORS AND PUBLIC COMMENTS:** Board of Directors recognized that there were visitors (SEE ATTACHED SIGN IN SHEET). Public comments were from Judge Eloy Vera (Starr County), Ramiro Sarabia (City of Roma), Alberto Perez (City Of RGC), and Noel Escobar, (City of Escobares Mayor).

**ITEM E: BUDGET HEARING FOR APPRAISAL DISTRICT 2019 BUDGET.**  
Board reviewed 2019 Starr County Appraisal District Budget.

**ITEM F: ADJOURNMENT-** There being no further business before the Board Director Raul Pena III made a motion and second by Director Eloy Garza to adjourn meeting at 12:13 p.m.

Board Minutes Approved this 18<sup>th</sup> day of September, 2018.

  
\_\_\_\_\_  
Arturo S. Perez, Chairman

  
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Judith A. Solis, Secretary

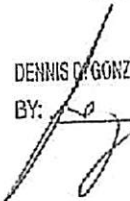




STARR COUNTY APPRAISAL DISTRICT  
100 N FM 3167, STE# 300  
RIO GRANDE CITY, TEXAS 78582  
PHONE: 956-487-5613 FAX: 956-487-8555

POSTED  
AT 11:30 O'CLOCK A.M.

AUG 10 2018

DENNIS GONZALEZ, COUNTY CLERK STARR CO. TX  
BY:  DEPUTY

ROSALVA GUERRA  
CHIEF APPRAISER

## BOARD OF DIRECTORS

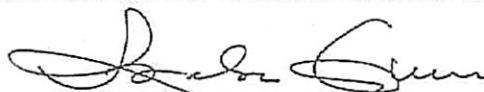
Arturo S. Perez, Chairman  
Judith A. Solis, Secretary  
Eloy Garza, Director  
Dr. Daria "Dr.B" Bahineaux, Director  
Raul Pena III, Director  
Ameida Salinas, Director

## PUBLIC NOTICE

NOTICE IS HEREBY GIVEN THAT THE BOARD OF DIRECTORS OF THE STARR COUNTY APPRAISAL DISTRICT WILL HOLD A REGULAR MEETING ON TUESDAY, AUGUST 14, 2018 AT 12:15 P.M., AT 100 N. FM 3167 STE 300, RIO GRANDE CITY, TEXAS 78582.

### AGENDA

- A. CALL TO ORDER.
- B. CERTIFICATION OF QUORUM
- C. ACKNOWLEDGEMENT OF MEETING NOTICE
- D. RECOGNITION OF VISITORS AND PUBLIC COMMENTS
- E. ACTION ITEMS
  1. APPROVAL OF MINUTES FOR JUNE 19, 2018.
  2. APPROVAL OF DISBURSEMENTS FOR JUNE AND JULY, 2018.
  3. DISCUSSION AND POSSIBLE ACTION TO APPROVE 2019 STARR COUNTY APPRAISAL DISTRICT BUDGET.
  4. THE BOARD TO AUTHORIZE CHIEF APPRAISER TO GO OUT FOR BIDS FOR 2018 AND/OR FUTURE YEARS ANNUAL AUDIT IN ACCORDANCE WITH PROPERTY TAX CODE SECTION 6.063
  5. DISCUSSION AND POSSIBLE ACTION TO APPROVE CELLULAR DATA PLAN FOR 8 IPADS.
- F. TABLED ITEMS
  1. DISCUSSION AND POSSIBLE ACTION TO APPROVE PURCHASE ORDERS AS RECOMMENDED BY AUDITOR.
- G. REPORTS
  1. FINANCIAL CONDITION FOR JUNE AND JULY, 2018.
  2. APPRAISAL DISTRICT ACTIVITIES
  3. QUARTERLY REPORT AS PER PROPERTY TAX CODE SECTION 5.25(b).
- H. AS AUTHORIZED BY SECTION 55.071(S) OF THE TEXAS GOVERNMENT CODE, THIS MEETING MAY BE CONVENED INTO CLOSED EXECUTIVE SESSION FOR THE PURPOSE OF SEEKING CONFIDENTIAL LEGAL ADVICE FROM THE GENERAL LEGAL COUNSEL ON ANY AGENDA ITEM LISTED HEREIN.
- I. ADJOURNMENT

  
ROSALVA GUERRA, CHIEF APPRAISER  
STARR COUNTY APPRAISAL DISTRICT

MINUTES



REGULAR BOARD OF DIRECTORS MEETING  
STARR COUNTY APPRAISAL DISTRICT  
100 N FM 3167 STE 300  
RIO GRANDE CITY, TEXAS 78582

AUGUST 14, 2018

*NOTICE had been posted that on the 14th day of August 2018 the Starr County Appraisal District Board of Directors would hold a Board of Directors meeting at 12:15 p.m., 100 N FM 3167 Suite 300, Rio Grande City, Texas, to consider the below items:*

**AGENDA**

**ITEM A: CALL TO ORDER** - *Mr. Arturo S. Perez, Chairman of the Board, determined a quorum was present and called the meeting to order at 12:15 p.m.*

**ITEM B: CERTIFICATION OF QUORUM:**

**BOARD MEMBERS PRESENT:** *Arturo S. Perez, Chairman  
Eloy Garza, Director  
Raul Pena III, Director  
Daria "Dr. B" Babineaux, Director  
Ameida Salinas, Director*

**BOARD MEMBERS ABSENT:** *Judith A Solis, Secretary*

**OTHERS PRESENT:** *Rene P. Montalvo, Legal Counsel  
Rosalva Guerra, Chief Appraiser  
Carmen R. Falcon, Secretary  
Judge Eloy Vera, Starr County  
Ramiro Sarabia, City of Roma  
Albert Perez, City of Rio Grande City  
Noel Escobar, City of Escobares Mayor*

**ITEM C: ACKNOWLEDGEMENT OF MEETING NOTICE**- *Board of Directors acknowledged meeting notice.*

**ITEM D: RECOGNITION OF VISITORS AND PUBLIC COMMENTS** - *Board of Directors recognized that there were visitors Judge Eloy Vera (Starr County), Ramiro Sarabia (City of Roma), Alberto Perez (City of Rio Grande City), and Noel Escobar (City of Escobares Mayor). There were no public comments.*

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AUGUST 14, 2018

**AT 12:50 PM. CHAIRMAN ARTURO S. PEREZ ASKED BOARD TO SUSPEND AGENDA RULES AND SKIP TO ITEM E3. DIRECTOR ELOY GARZA MOTIONED AND DR. DARIA "DR. B" BABINEAUX SECOND THE MOTION. THE MOTION CARRIED UNANIMOUSLY.**

### **ITEM E: ACTION ITEMS**

- 1. APPROVAL OF MINUTES FOR JUNE 19, 2018.-** Director Eloy Garza made a motion to approve minutes from June 19, 2018. Director Raul Pena III second the motion. The motion carried unanimously.
- 2. APPROVAL OF DISBURSEMENTS FOR JUNE AND JULY, 2018.** Director Raul Pena III made a motion to approve disbursements for June and July, 2018. Director Eloy Garza second the motion. The motion carried unanimously.
- 3. DISCUSSION AND POSSIBLE ACTION TO APPROVE 2019 STARR COUNTY APPRAISAL DISTRICT BUDGET.-**Director Eloy Garza made a motion to decline employee raise of 3% only the rest of budget stays the same and that 2019 Budget has to be redone. Director Daria "Dr. B" Babineaux second the motion. The motion carried unanimously.
- 4. THE BOARD TO AUTHORIZE CHIEF APPRAISER TO GO OUT FOR BIDS FOR 2018 AND/OR FUTURE YEARS ANNUAL AUDIT IN ACORDANCE WITH PROPERTY TAX CODE SECTION 6.063.-**Director Eloy Garza made a motion to authorize Chief Appraiser to go out for bids for 2018 and/or future years annual audit in accordance with Property Tax Code Section 6.063. Director Daria "Dr. B" Babineaux second the motion. The motion carried unanimously.
- 5. DISCUSSION AND POSSIBLE ACTION TO APPROVE CELLULAR DATA PLAN FOR 8 IPADS.-** Director Raul Pena III made a motion to approve Cellular Data Plan for 8 IPADS with Verizon. Director Daria "Dr. B" Babineaux second the motion. The motion carried unanimously.

### **ITEM F: TABLED ITEMS /POSTPONED ITEMS**

- 1. DISCUSSION AND POSSIBLE ACTION TO APPROVE PURCHASE ORDERS AS RECOMMENDED BY AUDITOR. -** Director Eloy Garza made a motion not to enforce purchase orders as recommended by auditors. Director Raul Pena III second the motion. The motion carried unanimously

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**ITEM G: REPORTS**

1. **FINANCIAL CONDITION FOR JUNE AND JULY, 2018**
  1. Balance Account
  2. June and July, 2018 Balance by Account
  
2. **APPRAISAL DISTRICT ACTIVITIES- Chief Appraiser presented Board with the following reports:**
  1. ARB matters. APPROVAL OF RECORDS.
  2. Mobile training August 6-9, 2018
  3. EARS electronic appraisal roll submission.
  4. MIFC MEDI information and certification form.
  5. Biennial Reappraisal Plan 2019-2020
  6. Property Value Study: State Representative will visit office (commercial accts).
  7. MAPS Method and Assistance Program
  
3. **QUARTERLY REPORT AS PER PROPERTY TAX CODE SECTION 25.25(B).**

**ITEM H: AS AUTHORIZED BY SECTION 55.071(S) OF THE TEXAS GOVERNMENT CODE, THIS MEETING MAY BE CONVENED INTO CLOSED EXECUTIVE SESSION FOR THE PURPOSE OF SEEKING CONFIDENTIAL LEGAL ADVICE FROM THE GENERAL LEGAL COUNSEL ON ANY AGENDA ITEM LISTED HEREIN.**

Board went into Executive Session at 12:16 p.m.

Board came out of Executive Session and into Open Session at 12:50 p.m.

**ITEM I: ADJOURNMENT-** There being no further business before the Board, Director Raul Pena III made a motion and second by Director Eloy Garza to adjourn meeting at 2:30 p.m.

Board Minutes Approved this 18<sup>th</sup> day of September, 2018.

  
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Arturo S. Perez, Chairman

  
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Judith A. Solis, Secretary