

MINUTES



REGULAR BOARD OF DIRECTORS MEETING  
STARR COUNTY APPRAISAL DISTRICT  
100 N FM 3167 STE 300  
RIO GRANDE CITY, TEXAS 78582  
APRIL 25, 2017

*NOTICE had been posted that on the 25th day of April, 2017 the Starr County Appraisal District Board of Directors would hold a Board of Directors meeting at 12:00 p.m., 100 N FM 3167 Suite 300, Rio Grande City, Texas, to consider the below items:*

**AGENDA.**

**ITEM A: CALL TO ORDER** - *Mr. Arturo S. Perez, Chairman of the Board, determined a quorum was present and called the meeting to order at 12:01 p.m.*

**ITEM B: CERTIFICATION OF QUORUM:**

**BOARD MEMBERS PRESENT:** *Arturo S. Perez, Chairman  
Eduardo Ramirez, Secretary  
Eloy Garza, Director  
Daniel J. Garcia, Director  
Ameida Salinas, Non-Voting Director*

**BOARD MEMBERS ABSENT:** *Raul Pena Jr. Director*

**OTHERS PRESENT:** *Rene P. Montalvo, Legal Counsel  
Rosalva Guerra, Chief Appraiser  
Carmen R. Falcon, Secretary*

**ITEM C: ACKNOWLEDGEMENT OF MEETING NOTICE**- *Board of Directors acknowledged meeting notice.*

**ITEM D: RECOGNITION OF VISITORS AND PUBLIC COMMENTS** - *Board of Directors recognized that there were two visitors from Pattillo, Brown & Hill LLP Mr. Antonio Juarez (auditor) and Mr. Jose Jimenez (auditor). There were no public comments.*

**ACTION ITEMS:**

**ITEM E: APPROVAL OF THE MINUTES OF THE JANUARY 24, 2017.** - *Director Eloy Garza made a motion to approve the minutes of January 24, 2017. Secretary Eduardo Ramirez second the motion. The motion carried unanimously.*

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**ITEM F: DISCUSSION AND POSSIBLE ACTION ON DISBURSEMENTS FOR THE MONTH OF JANUARY, AND FEBRUARY AND MARCH, 2017.** - Secretary Eduardo Ramirez made a motion to approve disbursements for the month of January and February and March, 2017. Director Eloy Garza second the motion. The motion carried unanimously.

**ITEM G: DISCUSSION AND POSSIBLE ACTION ON HEALTH, LIFE, DENTAL AND VISION INSURANCE FOR STARR COUNTY APPRAISAL DISTRICT EMPLOYEES FOR THE TERM 2017-2018.** - Director Eloy Garza made a motion to approve TML Intergovernmental Employee Benefits Pool for health, life, dental and vision insurance for Starr County Appraisal District employees for the term 2017-2018. Secretary Eduardo Ramirez second the motion. The motion carried unanimously.

**ITEM H: DISCUSSION AND POSSIBLE ACTION ON STARR COUNTY APPRAISAL DISTRICT CONTRACT WITH PITNEY BOWES.** - Director Eloy Garza made a motion to approve proposal from Stanford Todd with a monthly payment of \$151.00. Secretary Eduardo Ramirez second the motion. The motion carried unanimously.

**ITEM I: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF AIR CONDITION UNIT FOR THE APPRAISAL DISTRICT.**

The board took no action.

### **PRESENTATION ITEMS:**

**ITEM J: STARR COUNTY APPRAISAL DISTRICT AUDIT REPORT FOR THE YEAR 2016 PRESENTED BY PATTILLO, BROWN, & HILL LLP CERTIFIED PUBLIC ACCOUNTANTS IN ACCORDANCE WITH PROPERTY TAX CODE SECTION 6.063.**

Auditor Mr. Antonio Juarez presented the Starr County Appraisal District audit report for the year 2016 in accordance with Property Tax Code Section 6.063 to the Starr County Appraisal District Board of Directors.

**ITEM K: CHIEF APPRAISER TO SUBMIT THE PROPOSED 2018 STARR COUNTY APPRAISAL DISTRICT BUDGET IN ACCORDANCE WITH SECTION 6.06 OF THE PROPERTY TAX CODE.**

Chief Appraiser Rosalva Guerra submitted the proposed 2018 Starr County Appraisal District Budget in accordance with the Section 6.06 OF THE Property Tax Code to the Starr County Appraisal District Board of Directors.

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**INFORMATION ITEMS:**

**ITEM L: REPORT BY CHIEF APPRAISER –**

1. Report of financial condition for the month of January and February, and March 2017.
  - 1a. Balance Account
  - 2a. January and February, and March, 2017 Balance by Account
2. Report of Appraisal District activities- Chief Appraiser presented Board with the following reports:
  1. Notices will be out by Friday May 05, 2017.
  2. ARB met on April 12, 2017.
  3. Ag board met on April 20, 2017
  4. Tax Collectors meeting will meet on April 27, 2017.

**THE BOARD MAY MEET IN CLOSED EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE, SEC. 551.001 TO DISCUSS ANY OF THE FOLLOWING:**

**Board went into Executive Session at 1:06 pm.**

**SEC 551.071      *CONFRONTATION WITH ATTORNEY REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS, AND MATTERS ON WHICH THE ATTORNEY HAS A DUTY TO ADVISE THE BOARD UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS.***

**SEC 551.072      *DELIBERATIONS REGARDING REAL PROPERTY.***

**SEC 551.074      *PERSONNEL MATTER; TO DELIBERATE THE APPPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE; TO HEAR A COPMPLAINT OR CHARGE AGAINST AN OFFICER OR EMPLOYEE***

**SEC 551.076      *DELIBERATION REGARDING SECURITY DEVICES.***

***Board came in Open Session at 1:44 pm.  
No action taken.***

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**ITEM M: ADJOURNMENT**-There being no further business before the Board, Director Eloy Garza made a motion and second by Secretary Eduardo Ramirez to adjourn meeting at 1:45 p.m.

Board Minutes Approved this 11<sup>th</sup> day of July, 2017.

  
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Arturo S. Perez, Chairman

  
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Eduardo Ramirez, Secretary