



MINUTES OF MEETING:

REGULAR BOARD OF DIRECTORS MEETING
STARR COUNTY APPRAISAL DISTRICT
100 N FM 3167 STE 300
RIO GRANDE CITY, TEXAS 78582

April 12, 2022

NOTICE was duly posted that on the 12th day of April 2022 that the Starr County Appraisal District Board of Directors would hold a Board of Directors meeting at 11:30 a.m., at 100 N FM 3167 Suite 300, Rio Grande City, Texas, to consider the below listed items:

AGENDA

ITEM A: CALL TO ORDER - Mr. Rogerio Olivarez, Director of the Board, determined a quorum was present and called the meeting to order at 11:33 a.m.

ITEM B: ADMINISTER OF OATH TO MEMBERS OF THE STARR COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS. – Starr County Appraisal District Finance Director Marissa R Longoria administered Oath of Office to Board Member Raul Pena, III.

ITEM C: CERTIFICATION OF QUORUM:

BOARD MEMBERS PRESENT: Rogerio Olivarez, Director
Eloy Garza, Director - came in at 12:07 p.m.
Raul Pena, III, Director
Jaime Escobar, Director
Encarnacion Saenz, III, Director
Ameida Salinas, Non-Voting Director

BOARD MEMBERS ABSENT:

OTHERS PRESENT: Rene P. Montalvo, Legal Counsel
Rosalva Guerra, Chief Appraiser
Marissa R. Longoria, Finance Director

ITEM D: ACKNOWLEDGEMENT OF MEETING NOTICE- Board of Directors acknowledged meeting notice. Accepted.

ITEM E: RECOGNITION OF VISITORS AND PUBLIC COMMENTS – None.

ITEM F: PRESENTATION:

- 1. CHIEF APPRAISER TO PRESENT 2023 BUDGET FOR STARR COUNTY APPRAISAL DISTRICT IN ACCORDANCE TO PROPERTY TAX CODE SECTION 6.06 (a).** – Mrs. Rosalva Guerra presented the Proposed Budget for 2023. She explained to the board that the budget did not increase and that it has not increased in 5 years.



MINUTES OF MEETING:

REGULAR BOARD OF DIRECTORS MEETING
STARR COUNTY APPRAISAL DISTRICT
100 N FM 3167 STE 300
RIO GRANDE CITY, TEXAS 78582

April 12, 2022

ITEM G: ACTION ITEMS:

1. **APPROVAL OF MINUTES FOR FEBRUARY 15, 2022.** - Director Raul Pena III made a motion to approve minutes from meeting of February 15, 2022. Director Encarnacion Saenz III second the motion. The motion carried unanimously.
2. **APPROVAL OF DISBURSEMENTS FOR FEBRUARY AND MARCH 2022.** - Director Encarnacion Saenz III made a motion to approve disbursements for February and March 2022. Director Raul Pena III second the motion. The motion carried unanimously.
3. **DISCUSSION AND POSSIBLE ACTION TO AMEND THE 2015 STARR COUNTY APPRAISAL DISTRICT EMPLOYEE HANDBOOK.** – Director Raul Pena III made a motion to approve and amend Chapter V Performance, Evaluation, and Compensation; Section 6: Merit Increase of the Starr County Appraisal District Employee Handbook. Director Encarnacion Saenz III second the motion. The motion carried unanimously.

ITEM H: REPORTS

1. **APPRAISAL DISTRICT ACTIVITIES- Chief Appraiser presented Board with the following reports:**
 1. Letter from TDLR in regards to (MAPS) Methods and Assistance Program - Mrs. Rosalva Guerra presented to the board the letter that stated the unsolved questions that were corrected and the plan for the next four year, TDLR accepted the plan and with the corrections of the unsolved questions, the appraisal passed the MAPS Audit.
 2. Notice of Appraised Values - Notices have gone out, Mrs. Guerra went over the notice and the importance of the I.P.# is whenever a tax payer calls the office
 3. Preliminary Values – Mrs. Rosalva Guerra presented the preliminary values to the board. She also mentioned that she had scheduled a meeting with the taxing entities, to present to them the preliminary values on April 26, 2022.

AS AUTHORIZED BY SECTION 55.071(S) OF THE TEXAS GOVERNMENT CODE, THIS MEETING MAY BE CONVENED INTO CLOSED EXECUTIVE SESSION FOR THE PURPOSE OF SEEKING CONFIDENTIAL LEGAL ADVICE FROM THE GENERAL LEGAL COUNSEL ON ANY AGENDA ITEM LISTED HEREIN.



MINUTES OF MEETING:

REGULAR BOARD OF DIRECTORS MEETING
STARR COUNTY APPRAISAL DISTRICT
100 N FM 3167 STE 300
RIO GRANDE CITY, TEXAS 78582


April 12, 2022

ITEM I: ADJOURNMENT - There being no further business before the Board, Director Raul Pena III made a motion to adjourn the meeting and said motion was seconded by Director Jaime Escobar. Motion was unanimously approved. Meeting was adjourned at 12:11 P.M.

Board Minutes Approved this 9th day of August, 2022.



Rogerio Olivarez, Chairman



Jaime Escobar, Secretary