

MINUTES OF MEETING:



REGULAR BOARD OF DIRECTORS MEETING
STARR COUNTY APPRAISAL DISTRICT
100 N FM 3167 STE 300
RIO GRANDE CITY, TEXAS 78582

June 4, 2019

NOTICE was duly posted that on the 4th day of June 2019 the Starr County Appraisal District Board of Directors would hold a Board of Directors meeting at 12:00 p.m., 100 N FM 3167 Suite 300, Rio Grande City, Texas, to consider the below listed items:

AGENDA

ITEM A: CALL TO ORDER - Mr. Arturo S. Perez, Chairman of the Board, determined a quorum was present and called the meeting to order at 12:16 p.m.

ITEM B: ADMINISTRATION OF OATH TO NEWLY ELECTED MEMBERS OF THE STARR COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS (04/03/2019 TO 12/31/2019). –Mr. Eduardo “Eddie” Ramirez was not present at the meeting. (Mr. Ramirez has not yet taken the oath of office).

ITEM C: CERTIFICATION OF QUORUM:

BOARD MEMBERS PRESENT: Arturo S. Perez, Chairman
Raul Pena III, Secretary
Eloy Garza, Director
Noe Castillo, Director

BOARD MEMBERS ABSENT: Eduardo Ramirez, Director (Not yet taken the oath of office).
Ameida Salinas, Director

OTHERS PRESENT: Rene P. Montalvo, Legal Counsel
Rosalva Guerra, Chief Appraiser
Marissa R Longoria, Finance Director

ITEM D: ACKNOWLEDGEMENT OF MEETING NOTICE- Board of Directors acknowledged meeting notice. Accepted.

ITEM E: RECOGNITION OF VISITORS AND PUBLIC COMMENTS –
Board of Directors recognized that there were no visitors’ two visitors.

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ITEM F: PRESENTATIONS

1. **STARR COUNTY APPRAISAL DISTRICT AUDIT REPORT FOR THE YEAR 2018 PRESENTED BY OSCAR R. GONZALEZ, CPA & ASSOCIATES, PLLC CERTIFIED PUBLIC ACCOUNTANTS IN ACCORDANCE WITH PROPERTY TAX CODE 6.063.** – The Starr County Appraisal District audit for year 2018 was presented and discussed by Mr. Guillermo Reyna, CPA from Oscar R. Gonzalez, CPA & Associates, PLLC as Section 6.063 of the Property Tax Code. Presentation of highlights of audit including questions from the Board of Directors.

ITEM G: ACTION ITEMS

1. **CONSIDERATION AND POSSIBLE ACTION TO ACCEPT AND APPROVE FINANCIAL AUDIT, YEAR ENDING 2018 AS PRESENTED BY AITORS OSCAR R. GONZALEZ, CPA & ASSOICATES, PLLC, CERTIFIED PUBLIC ACCOUNTANTS, IN ACCORDANCE WITH TEXAS PROPERTY CODE SECTION 6.063 AND OTHER APPLICABLE STATUTES AND REGULATIONS.** – Director Raul Pena III made a motion to approve financial audit year ending 2018 as presented by auditor. Director Noe Castillo second the motion. Mr. Arturo Pena observed and re-emphasized that the financial study and report was a positive and reveals a healthy business operation and positive function of the Starr County Appraisal District. The motion to accept and approve the Financial Audit Report, Year Ending 2018 was approved and carried 3 in favor and 1 abstention.

MR. ARTURO PEREZ, CHAIRMAN ASKED BOARD FOR DISPENSE WITH THE ORDER OF THE AGENDA TO GO TO ITEM 4 ON THE AGENDA. DIRECTOR MR. ELOY MOTIONED AND DIRECTOR MR. RAUL PENNA III SECOND THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

2. **APPROVAL OF MINUTES FOR APRIL 23, 2019.** - Director Eloy Garza made a motion to approve minutes from April 23, 2019. Director Raul Pena III second the motion. The motion carried unanimously.
3. **APPROVAL OF DISBURSEMENTS FOR APRIL AND MAY 2019 -**
Director Eloy Garza made a motion to approve disbursements for April and May 2019. Director Raul Pena III second the motion. The motion carried unanimously.
4. **DISSCUSSION AND POSSIBLE ACTION TO APPROVE ROOF COATING FOR THE STARR COUNTY APPRAISAL DISTRICT OFFICE. SCOPE OF SERVICE PROPOSED SUBMITTED BY DLJ COMMERCIAL ROOFING, LLC-** Director Eloy Garza made a motion to approve the roof coating for the roof of Starr County Appraisal District. Director Raul Pena III seconded the motion. The motion carried unanimously.

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5. **DISCUSSION AND POSSIBLE ACTION TO APPROVE INSIDE OF BUILDING LIMITED SCOPE REMODELING INCLUDING, BUT NOT LIMITED TO, INSTALLATION OF NEW FRONT DOOR AND OUTSIDE BUILDING REPAIRS.** – Director Eloy Garza made a motion to postpone agenda item 5. Director Raul Pena III second the motion. The motion carried unanimously.

ITEM H: REPORTS


1. **FINANCIAL CONDITION FOR APRIL 2019 & MAY 2019.**
2. **APPRAISAL DISTRICT ACTIVITIES- Chief Appraiser presented Board with the following reports:**
 1. We will be having ARB Meetings every Wednesday for the month of June. We will have Minerals Protest on Monday, June 24.

AS AUTHORIZED BY SECTION 55.071(S) OF THE TEXAS GOVERNMENT CODE, THIS MEETING MAY BE CONVENED INTO CLOSED EXECUTIVE SESSION FOR THE PURPOSE OF SEEKING CONFIDENTIAL LEGAL ADVICE FROM THE GENERAL LEGAL COUNSEL ON ANY AGENDA ITEM LISTED HEREIN.

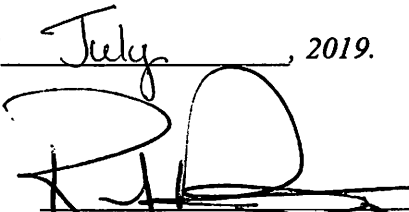
Board did not go into Executive Session.

ITEM I: ADJOURNMENT- There being no further business before the Board, Director Raul Pena III made a motion to adjourn the meeting and said motion was seconded by Director Eloy Garza. Motion was unanimously approved. Meeting was adjourned at 1:49 p.m.

Board Minutes Approved this 9th day of July, 2019.



Mr. Arturo S. Perez, Chairman



Mr. Raul Pena III, Secretary