

MINUTES OF MEETING:



REGULAR BOARD OF DIRECTORS MEETING
STARR COUNTY APPRAISAL DISTRICT
100 N FM 3167 STE 300
RIO GRANDE CITY, TEXAS 78582

January 21, 2020

NOTICE was duly posted that on the 21st day of January 2020 the Starr County Appraisal District Board of Directors would hold a Board of Directors meeting at 12:00 p.m., 100 N FM 3167 Suite 300, Rio Grande City, Texas, to consider the below listed items:

AGENDA

ITEM A: CALL TO ORDER - Mr. Raul Pena III, Chairman of the Board, determined a quorum was present and called the meeting to order at 12:45 p.m.

ITEM B: ADMINISTER OATH TO STARR COUNTY APPRAISAL DISTRICT BOARD MEMBERS FOR THE TERM 2020 – 2021. – Justice of the Peace Eloy Zarate administered the oath of office to the board members.

ITEM C: CERTIFICATION OF QUORUM:

BOARD MEMBERS PRESENT: Raul Pena III, Chairman
Eloy Garza, Director
Clarissa B. Alvarez, Director
Eleazar Velasquez, Director

BOARD MEMBERS ABSENT: Daria “Dr. B.” Babineaux
Ameida Salinas, Non-Voting Director

OTHERS PRESENT: Rosalva Guerra, Chief Appraiser
Amparo Rodriguez, Clerk

ITEM D: ACKNOWLEDGEMENT OF MEETING NOTICE- Board of Directors acknowledged meeting notice. Accepted for the record of meeting as duly called and noticed meeting.

ITEM E: RECOGNITION OF VISITORS AND PUBLIC COMMENTS – None.

ITEM F: PRESENTATIONS: None.

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ITEM G: ACTION ITEMS:

1. **THE BOARD TO ELECT A CHAIRMAN AND A SECRETARY IN ACCORDANCE WITH PROPERTY TAX CODE SECTION 6.04(a).** - Director Eloy Garza made a motion to appoint Raul Pena II Chairman and Daria "Dr. B" Babineaux as Secretary of the Board of Directors. Mr. Eleazar Velasquez seconded the motion. The motion carried unanimously.
2. **APPROVAL OF MINUTES FOR DECEMBER 3, 2019.** – Director Eloy Garza made a motion to approve minutes from meeting of December 3, 2019. Director Eleazar Velasquez seconded the motion. The motion carried unanimously.
3. **APPROVAL OF DISBURSEMENTS FOR DECEMBER 2019 -**
Director Eloy Garza made a motion to approve disbursements for December 2019. Director Eleazar Velasquez seconded the motion. The motion carried unanimously.
3. **DISCUSSION AND POSSIBLE ACTION TO APPROVE DONATION TO NONPROFIT ORGANIZATIONS OF ITEMS AND/OR DEVICES THAT ARE NO LONGER IN SERVICE OR ARE OBSOLETE FOR USE AND SERVICE TO THE APPRAISAL DISTRICT.** - Director Eloy Garza made a motion to approve list of obsolete items as presented by Chief Appraiser for proper disposal. Director Eleazar Velasquez second the motion. The motion carried unanimously.
4. **DISSCUSSION AND POSSIBLE ACTION TO GRANT MATERNITY LEAVE TO ADRIANA A. OLIVAREZ EMPLOYEE OF STARR COUNTY APPRAISAL DISTRICT IN ACCORDANCE TO THE PERSONNEL POLICY.** – Director Eloy Garza made a motion to approve 30 days of unpaid time as per policy. Director Eleazar Velasquez second the motion. The motion carried unanimously.

ITEM H: REPORTS

1. **EXPENDITURE REPORT FOR DECEMBER 2019.** – Mrs. Rosalva Guerra, Chief Appraiser went over the expenditure report for December 2019.
2. **APPRAISAL DISTRICT ACTIVITIES-** Chief Appraiser presented Board with the following reports:
 1. Board of Directors' Manual
 2. Video Training
 3. Board of Directors Policy
 4. 2020 Protest Schedule
 5. Personal Property Renditions will be mailed out
 6. Permits
 7. Manufactured Homes

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8. ARB Meeting

AS AUTHORIZED BY SECTION 55.071(S) OF THE TEXAS GOVERNMENT CODE, THIS MEETING MAY BE CONVENED INTO CLOSED EXECUTIVE SESSION FOR THE PURPOSE OF SEEKING CONFIDENTIAL LEGAL ADVICE FROM THE GENERAL LEGAL COUNSEL ON ANY AGENDA ITEM LISTED HEREIN.

ITEM I: ADJOURNMENT - There being no further business before the Board, Director Eloy Garza made a motion to adjourn the meeting and said motion was seconded by Director Eleazar Velasquez. Motion was unanimously approved. Meeting was adjourned at 1:25 p.m.

Board Minutes Approved this 12th day of May, 2020.



Raul Pena III, Chairman



Dr. Daria Babineaux, Secretary