

# MINUTES OF MEETING:



REGULAR BOARD OF DIRECTORS MEETING  
STARR COUNTY APPRAISAL DISTRICT  
100 N FM 3167 STE 300  
RIO GRANDE CITY, TEXAS 78582

December 3, 2019

**NOTICE** was duly posted that on the 3rd day of December 2019 the Starr County Appraisal District Board of Directors would hold a Board of Directors meeting at 12:00 p.m., 100 N FM 3167 Suite 300, Rio Grande City, Texas, to consider the below listed items:

## *AGENDA*

**ITEM A: CALL TO ORDER** - Mr. Arturo S. Perez, Chairman of the Board, determined a quorum was present and called the meeting to order at 12:17 p.m.

**ITEM B: ADMINISTRATION OF OATH TO NEWLY ELECTED MEMBERS OF THE STARR COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS (04/03/2019 TO 12/31/2019)**. – Mr. Eduardo “Eddie” Ramirez was not present at the meeting. (*Mr. Ramirez has not yet taken the oath of office*).

### **ITEM C: CERTIFICATION OF QUORUM:**

BOARD MEMBERS PRESENT: Arturo S. Perez, Chairman  
Eloy Garza, Director  
Raul Pena III, Secretary

BOARD MEMBERS ABSENT: Eduardo Ramirez, Director (*Not yet taken the oath of office*)  
Noe Castillo, Director  
Ameida Salinas, Non -Voting Director

OTHERS PRESENT: Rene P. Montalvo, Legal Counsel  
Rosalva Guerra, Chief Appraiser  
Marissa R Longoria, Finance Director

**ITEM D: ACKNOWLEDGEMENT OF MEETING NOTICE**- Board of Directors acknowledged meeting notice. Accepted for the record as a duly called and noticed meeting.

**ITEM E: RECOGNITION OF VISITORS AND PUBLIC COMMENTS** – None.

**ITEM F: PRESENTATIONS:** Chief Appraiser Rosalva Guerra presented Mr. Arturo S. Perez with a plaque of recognition for have served in the Starr County Appraisal District.

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## **ITEM G: ACTION ITEMS:**

1. **APPROVAL OF MINUTES FOR NOVEMBER 12, 2019.** - Director Eloy Garza made a motion to approve minutes from meeting of November 12, 2019. Director Raul Pena III seconded the motion. The motion carried unanimously.
2. **APPROVAL OF DISBURSEMENTS FOR NOVEMBER 2019 -**  
Director Eloy Garza made a motion to approve disbursements for November 2019. Director Raul Pena III seconded the motion. The motion carried unanimously.
3. **DISCUSSION AND POSSIBLE ACTION TO APPROVE PURCHASE OF NEW VEHICLE FOR STARR COUNTY APPRAISAL DISTRICT.** - Director Eloy Garza made a motion to approve purchase of 4X4 Truck for \$33,735.75 from Spikes Ford. Director Raul Pena III second the motion. The motion was approved unanimously
4. **DISSCUSSION AND POSSIBLE ACTION TO APPROVE 2020 HOLIDAY SCHEDULE FOR STARR COUNTY APPRAISAL DISRICT.** – Director Raul Pena III made a motion to approve the 2020 Holiday Schedule for Starr County Appraisal District. Director Eloy Garza second the motion. The motion was approved unanimously.
5. **DISCUSSION AND POSSIBLE ACTION TO APPOINT APPRAISAL REVIEW MEMBRs FOR 2020-2021 BY RESOLUTION IN ACCORDANCE WITH PROPERTY TAX CODE SECTION 6.41 (RESOLUTION # 2019 – 5)** – Director Raul Pena approved to appoint Vilma Perez & Martin Martinez to the Starr County Appraisal District Appraisal Review Board. Director Eloy Gaza second the motion. Chairman, Arturo Perez abstained from voting, because Vilma Perez is his wife.
6. **EVALUATION OF PERFORMANCE OF STARR COUNTY APPRAISAL DISTRICT CHIEF APPRAISER.**

## **ITEM H: REPORTS**

1. **EXPENDITURE REPORT FOR NOVEMBER 2019.** – Budget for 2019, what ever is left over it will be credited on 2021 to all the taxing entities.
2. **APPRAISAL DISTRICT ACTIVITIES- Chief Appraiser presented Board with the following reports:**
  1. Employees and employees with RPAs will continue to take the education classes.
  2. The Appraisal Review Board – a new state law that passed applies to the selection of the Chair and Secretary of the ARB. Under the new statute that is now in effect, SCAD-BOD no longer selects the chairman and secretary for the SCARB. Now, the presiding local

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administrative District Judge selects the Chair and Secretary for the forthcoming term. Legal Counsel will forward a letter explaining this matter to Hon. J.L. Garza, 381<sup>st</sup> District Judge (Starr County) and Local Presiding Administrative Judge and request that he select the Chair and Secretary for the forthcoming SCARB term (2020-2021). The BOD will be copied and updated. Chief Guerra will be updated.

- 3. REPORT AND REVIEW THE INVESTMENT STRATEGIES FOR STARR COUNTY APPRAISAL DISTRICT PRESENTED BY INVESTMENT PUBLIC FINANCIAL OFFICER IN ACCORANCE WITH GOVERNMENT CODE SECTION 22356.**

**AS AUTHORIZED BY SECTION 55.071(S) OF THE TEXAS GOVERNMENT CODE, THIS MEETING MAY BE CONVENED INTO CLOSED EXECUTIVE SESSION FOR THE PURPOSE OF SEEKING CONFIDENTIAL LEGAL ADVICE FROM THE GENERAL LEGAL COUNSEL ON ANY AGENDA ITEM LISTED HEREIN.**

Board went into Executive Session at 12:32 p.m.

Board came out of Executive Session and into open session at 12:52 p.m.

**ITEM I: ADJOURNMENT** - There being no further business before the Board, Director Raul Pena III made a motion to adjourn the meeting and said motion was seconded by Director Eloy Garza. Motion was unanimously approved. Meeting was adjourned at 1:08 p.m.

Board Minutes Approved this 21<sup>st</sup> day of January, 2020.



Raul Peña III, Chairperson



Dr. Darie Babineaux Secretary

- (\*) **Legal Counsel Note:** Newly elected Chair and Secretary for the SCAD-BOD 2020-2021 Term are authorized as immediate successors to their respective SCAD-BOD officer positions, to execute the foregoing minutes, when the minutes are approved.